



Position title	Coordinator Maritime Incident Response
Position number	PN553
Classification	APS6
Location	Townsville, QLD
Salary	\$81,441 - \$92,663 PA (NB employees ordinarily start on the base salary and then advance to the top pay point over time as per the Enterprise Agreement)
Employment type	Ongoing; Full-time
Security level	Baseline
Section	Field Management Operations
Branch	Reef Protection
Contact officer	Phil Koloi, Assistant Director Maritime Incident Response, 0409 639 528

The Organisation

The Great Barrier Reef is a massive tropical marine ecosystem of 3000 individual coral reefs, deep shoals, seagrasses and mangrove systems that support many thousands of marine species. Bigger than Italy, it stretches 2300 kilometres along Australia’s Queensland coast. It is the sea country home for about 70 Traditional Owner groups whose connections with the Reef go back more than 60,000 years. The Reef inspires awe in two million tourists every year and is considered ‘our Reef’ to the 1.1 million Australians living along its coastline. It supports approximately 64,000 jobs and contributes almost \$6.4 billion a year to the Australian national economy.

The Great Barrier Reef Marine Park Authority (the Authority) is a non-corporate Commonwealth entity and operates as a statutory agency under the Great Barrier Reef Marine Park Act 1975 (Marine Park Act). The Authority sits within the Australian Government Agriculture, Water and Environment Portfolio and reports to the Minister for the Environment. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park. The Great Barrier Reef is a priceless natural asset. It is our great privilege to manage this internationally acclaimed World Heritage Area on behalf of all Australians and the world since we were established in 1975.

When you choose to work for us, you not only join a team of passionate people, but you make a commitment to ensure that all the reef’s ecological, social and economic value is available for generations to come. You will also have access to 26 days annual leave, excellent professional development opportunities and a Healthy Lifestyle Allowance.

The Position

We are seeking an experienced natural resource manager or incident management professional to manage responses to maritime and other incidents within the World Heritage Area. This includes (but is not limited to) oil spills and pollution, vessel groundings and sinking, and extreme weather events. These activities are often performed in partnership with several other government agencies. This position is part of the Reef Joint Field Management Program (the Program) for the Great Barrier Reef World Heritage Area (GBRWHA). The Program undertakes many key functions within the GBRWHA. Activities are delivered across the Great Barrier Reef Marine Park (Commonwealth, including Commonwealth islands), the Great Barrier Reef Coast Marine Park (State) and island national parks (State), which together comprise the World Heritage Area. The Program is jointly funded and managed by the Australian and Queensland Governments.

The position plays an important role in the management of best practice vessel salvage, oil spill response and other incident management activities as well as site remediation to facilitate recovery of the values of the GBRWHA. The position provides environmental advice within the agency and to partner agencies during incident management. The position plays a key role in the Program's maritime incident response operations. The position will be required to participate in the on-call roster and some response activities may require work away from the office, on weekends, public holidays or potentially some after hours activities.

Where the role fits

The Reef Protection branch plays a dynamic and innovative role protecting the Great Barrier Reef and promoting ecologically sustainable use of the Marine Park. The branch supports the effective management of the Marine Park and World Heritage Area with a focus on collaborating with Traditional Owners and modernising our approach to managing risks to the Marine Park, transforming Marine Park policy, planning and regulation, delivering conservation actions and enhancing our in-park presence. The branch is responsible for the application of an efficient and risk-based permissions system, maintaining and developing new streamlined regulatory processes; ensuring regulatory compliance and delivering pre-emptive and contemporary planning, policy and management arrangements that promote reef resilience and the Reef Joint Field Management Program, a partnership with the Queensland Parks and Wildlife Service.

The Field Management Operations section leads, co-ordinates and delivers effective field operations with partners in the Great Barrier Reef World Heritage Area (GBRWHA) to detect and deter illegal activity, and respond to maritime incidents. The section plays an integral role in training, mentoring, supporting and connecting with Indigenous Rangers and compliance officers from partnered agencies to achieve improved compliance within the GBRWHA.

The Person

The suitable candidate will be agile and adaptive in the way they work, open to change and willing to explore innovative ways of working. When you work for us, you understand that leadership exists at all levels and you display this at all times. You work collaboratively to deliver results and display the personal drive and integrity expected of an Australian Public Service (APS) employee.

- ✓ You are a natural problem solver, a doer and are known for seeing things through.
- ✓ You have skill sets and expertise in marine environmental management, ideally with a thorough understanding of the values of the Great Barrier Reef and how incidents may impact the environment, culture and use of the Marine Park.
- ✓ You will have experience in procedure development and implementation, ideally in maritime incident management.
- ✓ You thrive under pressure, have an eye for detail and don't get flustered when faced with competing priorities.

- ✓ You are adept at building and maintaining effective working relationships across agencies and role levels.
- ✓ You enjoy being part of a cohesive team.

Duties

1. Develop, analyse, modify and report on processes and activities affecting how the Authority's Incident Management Framework is implemented in compliance with legislative, policy and regulatory frameworks ensuring these are consistent and integrated with National and State requirements. This will include, workflows, guidelines and procedures for the management of maritime environmental incidents by the Reef Joint Field Management Program (the Program) and preparation of briefing material and analytical reports as required.
2. Coordinate and implement the Program's response to environmental incidents of all scales within the World Heritage Area, including maintaining situational awareness of and risk assessing incidents that may impact the World Heritage Area and intervene in accordance with legislation. Liaising with other government agencies, non-government entities and Marine Park users as required.
3. Be accountable for providing professional insight, specialist advice and decision support within the environmental, scientific and technical aspects of maritime incident response to influence internal and external decision makers and inform stakeholders regarding maritime environmental incidents of all scales.
4. Lead and participate in in-field assessment damage assessment, mitigation and remediation operations. Disseminate knowledge of own area of expertise and mentor and coach less experienced staff.
5. Build and sustain collaborative relationships with partner agencies, clients and stakeholders to facilitate an appropriate response that minimises impacts on the values of the World Heritage Area.
6. Assist with the design, development and delivery of incident response training courses and maintain incident response resources such as oil spill evidence collection and benthic damage assessment kits.

As an APS employee you may be reassigned to a different set of duties at the same classification level at the discretion of the agency head (CEO), taking account of operational requirements in the agency.

Core Accountabilities

As an employee of the Authority you will have the following core accountabilities where:

1. You will take responsibility to ensure that you are fit for duty, taking reasonable care for your own health and safety and that your acts or omissions do not adversely affect the health and safety of others in the workplace. You will contribute to the effective implementation of the Authority's work health and safety (WHS) Policy and Manual, and comply with the WHS Codes of Practice and legislation;
2. You will uphold the APS Code of Conduct, the APS Values and the APS Employment Principles, comply with relevant legislation, and observe the policies and procedures of the Authority as in force from time to time.
3. You will model and uphold the Authority's behaviours that will deliver our ideal culture:



Eligibility requirements & qualifications

Applicants **must**:

1. be an Australian citizen at time of applying for position,
2. be able to obtain and maintain a Baseline security clearance, failure to do so will result in termination of employment,

Essential requirements

- be able to demonstrate your well-developed knowledge, understanding and experience with incident response systems.
- be able to participate in the Maritime Incident Duty Officer roster - on-call, after hours for a period of no less than 14 days, at least once every three months.
- have the ability to work on weekends and outside core hours when required.
- have the ability to travel, sometimes with under 24 hours' notice.
- have the demonstrated ability in at least one of the following: to work at times on vessels; in remote areas; and in small fixed or rotary-wing aircraft over water.

Desirable qualifications

- tertiary qualification in environmental sciences.
- formal qualification in emergency management, or relevant experience.
- well-developed knowledge, understanding and extensive experience within maritime incident response system management including relevant experience in; vessel casualty management; benthic damage assessment and remediation; provision of strategic or operational environmental advice; and/or biosecurity to acceptable industry standards.
- hold or have the ability to obtain and maintain a dive qualification of Dive Master or ADAS Part 1 Diver (or training to AS2185.1) or equivalent, with recent dive activity in benthic impact assessment and/or remediation, is highly desirable.

Preparing your application

Please ensure you read the instructions carefully, noting failure to address identified requirements may lead to your application being deemed ineligible.

You will be required to prepare a response document ("pitch") in MSWord or PDF format using standard margins and size 11 Arial font.

Please prepare a 'pitch', which does not exceed **two** pages, in relation to the advertised role, outlining:

1. how your experience, abilities, knowledge and personal qualities would enable you to perform the duties and meet the technical and behavioural capabilities of the role,
2. any specific examples or achievements that demonstrate your ability to perform the role,
3. how you meet the eligibility requirements and qualifications for the position.

When you include an example, you should explain;

- ✓ your personal role in the task,
- ✓ the methods you used,
- ✓ any barriers you were able to overcome, and
- ✓ the outcome.

When crafting your response, we encourage you to review '**Cracking the Code**' and the relevant **Australian Public Service Work Level Standards** which can be found on the Australian Public Service Commission website: www.apsc.gov.au.

Your application must include:

1. a completed [Applicant Details Form](#),
2. your 'pitch' (as described above)
3. proof of Australian citizenship,
4. a current curriculum vitae (resume) that includes
 - ✓ an outline of your career history
 - ✓ qualifications and/or formal/informal training relevant to the position
 - ✓ contact details for at least two recent referees, one of whom should be your current supervisor.

Applicants are advised to read the **Tools and Tips** provided on the [Great Barrier Reef Marine Park Authority Careers website](#).

Applications should be emailed to applications@gbmpa.gov.au, with the subject line of 'PN553 Coordinator Maritime Incident Response'.

PLEASE NOTE: - The panel may not consider additional information such as a cover letter or content exceeding the page limit.

Position description approved by:

Bree Harris

Assistant Director – People & Capability

30/03/2021